WEST VIRGINIA BOARD OF MEDICINE MEETING MINUTES

Meeting Information	
Committee	Legislative
Meeting Date	June 24, 2026
Meeting Time	12:30 pm
Location	Virtual Meeting Conducted Via Zoom

Committee Members		
Name	**Present**	**Absent**
Kishore K. Challa, MD, FACC, Chair	✓	
Douglas S. Dockery, DPM	✓	
Jonathan P. Lilly, MD	✓	
Mark E. McDaniel, DO, FAAFP	✓	
Victoria L. Takubo, PA-C	✓	

Staff Members		
Name	**Present**	**Absent**
Mark A. Spangler, Executive Director	✓	
Jamie S. Alley, Esq.	✓	
Greg S. Foster, Esq.	✓	
Jamie C. Frame	✓	

Guests / Public Members
No guests / public members attended the meeting.

Call to Order

With a quorum of members present, Dr. Challa called the meeting to order.

Consideration of Proposed Rules

Prior to today's meeting the following proposed rules were made available for members to review:

- W. Va. Code R. § 11-1A-1 *et. seq, Licensing of Physicians and Podiatric Physicians, and Disciplinary Procedures for Applicants, Licensees, Credential Holders*
- W. Va. Code R. § 11-6-1 *et seq., Continuing Education for Physicians and Podiatric Physicians*
- W. Va. Code R. § 11-7-1 *et seq., Formation and Approval of Professional Limited Liability Companies*
- W. Va. Code R. § 11-18-1 *et seq., Emeritus Status Licensure for Retired Providers*

Mr. Spangler reported that as a result of legislation that was enacted during the 2026 session of the West Virginia Legislature, Board staff have drafted one proposed new rule and proposed amendments to three existing Board of Medicine rules.

Mr. Spangler reported that the proposed amendments to W. Va. Code R. § 11-1A-1 *et seq.*:

- Update the definition section.
- Repeal temporary licenses.
- Delegate the issuance of licenses and credentials to Board staff if the application is complete and does not contain unresolved unusual circumstances or discrepant information regarding the applicant's eligibility.
- Authorize the Board to accept Canadian postgraduate education accredited by the Royal College of Physicians and Surgeons of Canada.
- Provide that if an initial license is issued within sixty days of an established renewal deadline, the license shall be issued with an expiration date consistent with the subsequent renewal deadline for the renewal cohort.
- Require that international medical graduate applicants with acceptable unaccredited training submit evidence from the proposed employing institution which demonstrates that the applicant has an offer of employment to practice medicine and surgery in West Virginia.

- Allow the Board discretion to license applicants who took more than ten years to complete all steps of the United States Medical Licensure Examination if the applicant is currently certified by an American Board of Medical Specialties member board.

- Incorporate technical non-substantive changes.

Dr. Dockery moved that the Committee approve W. Va. Code R. § 11-1A-1 *et. seq.* as presented and authorize Board staff to move forward with promulgation of an emergency and a legislative rule. Dr. Lilly seconded the motion, and the motion carried without opposition.

Mr. Spangler reported that the proposed amendments to W. Va. Code R. § 11-6-1 *et. seq.*:

- Update the definition section.

- Require physicians to complete two hours of continuing education in the submit matter of nutrition as part of their biennial continuing education obligations. The nutrition education must be designated as Category I CME by the American Medical Association or the American Academy of Family Physicians.

- Clarify that a licensee's failure to complete all required continuing education within the applicable reporting period is grounds for professional discipline.

Dr. Lilly moved that the Committee approve W. Va. Code R. § 11-6-1 *et seq.* as presented and authorize Board staff to move forward with promulgation of an emergency and a legislative rule. Dr. Dockery seconded the motion, and the motion carried without opposition.[1]

Mr. Spangler reported that the proposed amendments to W. Va. Code R. § 11-7-1 *et. seq.*:

- Provide that if an initial certificate of authorization is issued within sixty days of an established renewal deadline, the authorization shall be issued with an expiration date consistent with the subsequent renewal deadline for the company.

- Permit entities that have elected to file a biennial report with the West Virginia Secretary of State's Office, rather than an annual report, to also file their West Virginia Secretary of State report with the Board biennially.

Ms. Takubo moved that the Committee approve W. Va. Code R. § 11-7-1 *et seq.* as presented and authorize Board staff to move forward with promulgation of the legislative rule. Dr. Lilly seconded the motion, and the motion carried without opposition.

Mr. Spangler reported that the proposed new rule W. Va. Code R. § 11-18-1 *et. seq.* provides the regulatory framework for the issuance of an honorific emeritus license to eligible retired physicians, podiatric physicians and physician assistants to acknowledge the important service that eligible practitioners have provided to West Virginia citizens. The rule sets forth: definitions; eligibility criteria and qualification requirements; the application process; term; limitations and prohibitions; and the grounds for denial or revocation.

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[1] Ms. Takubo joined the meeting at this time, and was present for the remainder of the meeting.

Ms. Takubo moved that the Committee approve W. Va. Code R. § 11-18-1 *et seq.* as presented and authorize Board staff to move forward with promulgation of the legislative rule. Dr. Lilly seconded the motion, and the motion carried without opposition.

Mr. Spangler reported that the proposed rules will be submitted to the Governor's Office for review and consideration. Dr. Dockery moved that the Committee authorize Board staff to incorporate modifications / suggestions requested by the Governor's Office, if any are requested, so long as the modifications are consistent with statute and the spirit of the Committee. Ms. Takubo seconded the motion, and the motion carried without opposition.

Adjournment

There being no further business to consider, Ms. Takubo moved that the meeting adjourn. Dr. Dockery seconded the motion, and the motion carried without opposition.

Kishore K. Challa, MD, FACC
Legislative Committee Chair