

State of West Virginia **Board of Medicine**

101 Dee Drive, Suite 103 Charleston, WV 25311 Telephone (304) 558-2921 www.wvbom.wv.gov

MD REINSTATEMENT APPLICATION INSTRUCTIONS

If your West Virginia medical license expired on June 30, 2023, you are eligible to apply for reinstatement of licensure until June 30, 2024. Beginning July 1, 2024, you must apply for reactivation of licensure, utilizing the Uniform Application. If you were licensed in West Virginia though the Interstate Medical Licensure Compact, please follow the reinstatement process for IMLC physicians.

IMPORTANT INFORMATION FOR ALL APPLICANTS

By law, you MUST keep this office apprised of any and all address changes that occur during your registration period, including changes to your email address.

To **AVOID** delay in licensure reinstatement, or continued **EXPIRATION** of your medical license, answer each question legibly and accurately. Review the entire application to verify that each answer is correct and complete. Illegible or incomplete applications **will be returned**.

Provide complete information in each of your responses. If you answer "yes" to any of the professional practice, character and fitness questions, you must provide a written explanation for each "yes" response and produce all related documentation. Your application will be considered INCOMPLETE if you do not provide the required explanations and documentation.

Your personal certification of accuracy and your original, dated signature is required in three different places on this application. Please review your responses carefully and make sure that you have signed and dated the form in <u>all of the required locations</u>. Because your original signature is required, applications are not accepted via facsimile or email.

Please do not delegate completion of the reinstatement application to any other person. Completion of the reinstatement application is solely the responsibility of the applicant.

Please keep a copy of your complete application for your records.

Mail your completed application to:

WEST VIRGINIA BOARD OF MEDICINE 101 Dee Drive, Suite 103 Charleston, WV 25311

MD REINSTATEMENT APPLICATION INSTRUCTIONS

<u>Instructions for reinstatement applicants seeking an ACTIVE status license:</u>

- 1. Complete the reinstatement application, selecting ACTIVE STATUS, and return it to the Board office. The ACTIVE STATUS application fee is \$600 (\$400 active renewal fee and \$200 reinstatement fee). Please do not include the \$600 fee with your application. The West Virginia Board of Medicine accepts online credit card payments for all fees. Upon receipt of your application, the Board will send payment instructions via email.
- 2. In association with the reinstatement application, you must submit documentation supporting successful completion of the required continuing medical education.
- 3. Complete, sign and date the continuing medical education certification and provide documentation supporting successful completion of the required CME.
- 4. If you have prescribed or dispensed Schedule II, III, IV or V controlled substances pursuant to a West Virginia medical license since July 1, 2021, and have been registered with the West Virginia Controlled Substances Monitoring Database, you must submit a copy of your certificate of registration.

Instructions for reinstatement applicants seeking an INACTIVE status license:

- 5. If you hold an INACTIVE STATUS license, you may not practice medicine in West Virginia. Any practice of medicine whatsoever, including the writing of prescriptions, is ACTIVE PRACTICE. Continuing medical education is required for both an active status and inactive status license.
- 6. Complete the reinstatement application, selecting INACTIVE STATUS, and return it to the Board office. The INACTIVE STATUS application fee is \$225 (\$150 inactive renewal fee and \$75 reinstatement fee). Please do not include the \$225 fee with your application. The West Virginia Board of Medicine accepts online credit card payments for all fees. Upon receipt of your application, the Board will send payment instructions via email.
- 7. Complete, sign and date the continuing medical education certification and provide documentation supporting successful completion of the required CME.
- 8. If you have prescribed or dispensed Schedule II, III, IV or V controlled substances pursuant to a West Virginia medical license since July 1, 2021, and have been registered with the West Virginia Controlled Substances Monitoring Database, you will be required to submit a copy of your certificate of registration.

Medical Doctor License Reinstatement Application (For the license period ending June 30, 2025)

Name:				
First Name	Middle	e Name	Last Na	me Suffix
License No.:	Date of Birth	:	Social Security No.: XXX-	XX Sex:
Licensure Status - Indiin West Virginia unless you			g your license. You may not	practice medicine and surgery
☐ Ac	tive Status (\$600	.00 fee)	Inactive State	US (\$225.00 fee)
Please be advised that your	contact information	may be subject to	release by the Board pursuar	at to a public records request.
	ontact you at any em			that the Board will use to contact ct address is publicly available on
Business Name (if applical	ble):			
Street Address:				Telephone:
City:	_ State: Zij	p Code:	County:	_ Fax:
Email Address:			Mobile Teleph	one:
Home Address - Your office box as your home add		or principal place of	of residence and is a physical	address. Please do not use a post
Street Address:				Telephone:
City:	State:	Zip Code:	County:	Fax:
Primary Work Addiwebsite.	ress - Your prima	ry work address is	s publicly available on the	West Virginia Board of Medicine
Business Name (if applical	ble):			
Street Address:				Telephone:
City:	State:	Zip Code:	County:	Fax:
Secondary Work Ad	dress (if applicable	e)		
Business Name (if applical	ble):			
Street Address:				Telephone:
City:	State:	Zip Code:	County:	Fax:

Nam	ne:	
	etice Information - For the period of July 1, 2021 through today, please list each and every state and nce where you have been licensed, whether such license is currently active or not.	/or Canadian
Curi	rent Hospital Privileges - Please list all West Virginia hospitals where you currently have admitting p	orivileges.
	I do not currently have admitting privileges at any West Virginia hospital(s).	
	lical Corporation or Professional Limited Liability Company - Please list each medical design of the scientific scientific properties of the scientific propert	orporation or
	I am not a shareholder, owner, member or partner of a medical corporation or a professional limited liabi company.	lity
	Expression Planning Data - The Board is required by law to collect this data. If you are unsure of your reterminate provide your best estimate. The Board cannot process your application if you do not complete this section.	irement date,
Will y	you be actively practicing medicine in West Virginia? Yes No	
Antici	ipated date of retirement (year):	
Percer	ntage of time in direct services:	
Percer	ntage of time in administration:	
Spec	eialty - Enter the code for your specialty. A list of specialty codes is provided with this application.	
Prima	ary Specialty: Secondary Specialty (if applicable):	
holder 15-30	d Support – The following certification is required by state law, and "making a false statement may subjer to disciplinary action including, but not limited to, immediate revocation or suspension of the license." W. V 3. If you answer "yes" to any of the below questions, and if further information is needed, you will be notified	a. Code § 48-
I certi	fy, under penalty of false swearing, that:	Yes No
1. 2. 3.	I have a court ordered child support obligation. I have a court ordered child support obligation and any arrearage amount equals or exceeds the amount of child support payable for six months. I am the subject of a child support related subpoena or warrant.	

Name	:
Categor	fication of Continuing Medical Education Compliance – Include your AMA and/or AAFP by I CME certificates and drug diversion training and best practice prescribing of controlled substance training attention application. If the CME certificates are not included, you will not be eligible to reinstate.
A. You m	Mandatory Drug Diversion Training and Best Practice Prescribing of Controlled Substances Training ust select one.
OR	Between July 1, 2021 and today, I completed a minimum of three (3) hours of drug diversion training and best practice prescribing of controlled substances training through a course which has been approved by the West Virginia Board of Medicine. I attest that I have reviewed the list of Board approved courses on the Board's website, and that the course I took is on the list and was completed between July 1, 2021 and today.
	I attest that during the period of July 1, 2021 through today, I did not prescribe, administer, or dispense any controlled substance pursuant to a West Virginia license. I therefore request that the Board waive this CME requirement.
В.	Other Continuing Medical Education for the Period of July 1, 2021 Through the Present
You m	ust select one.
<u>OR</u>	I hereby attest that between July 1, 2021 and today, I have successfully completed a minimum of fifty (50) hours of continuing medical education satisfactory to the Board. All courses for which I claim credit have been designated as Category 1 CME by the AMA or the AAFP. Thirty hours of courses for which I claim credit are within my designated area(s) of specialty. I understand that I cannot claim more than 20 hours of medical teaching/preceptorship towards my 50-hour total. I understand that if I am ineligible for a waiver of the mandatory drug diversion training and best practice prescribing of controlled substances training CME, I can include that course in my 50-hour total.
	I hereby attest that in addition to either completing the mandatory drug diversion training and best practice prescribing of controlled substances training, or requesting a waiver of that requirement:
	a. Between July 1, 2021 and today, I sat for and passed a certification or recertification examination of an American Board of Medical Specialties (ABMS) member board and received certification or recertification and I am enclosing verification thereof; or
	b. I am American Board of Medical Specialties (ABMS) certified, and between July 1, 2021 and today, I have been successfully involved in maintenance of certification (MOC) and I am enclosing verification thereof; or
	c. Between July 1, 2021 and today, I have successfully completed one full year of ACGME approved post-graduate training, and I am enclosing verification thereof.
dispense with the is obtain Please is: II, III, II WVCS CME continue	Controlled Substance Monitoring Program Registration – All physicians who prescribe or e Schedule II, III, IV and/or V controlled substances pursuant to a West Virginia license are required to be registered as West Virginia Controlled Substance Monitoring Program (CSMP). This is not the same as a DEA registration, and need through the West Virginia Board of Pharmacy at https://www.csappwv.com . Check the box that is applicable to you. You must select one. I am currently registered with the CSMP, and the date of registration as it appears on my CSMP registration certificate from monitoring program (csmp). I understand that if I intend to prescribe or dispense any Schedule V and/or V controlled substances pursuant to my West Virginia medical license, I must be registered to access the MP within 30 days of receipt of any medical license issued pursuant to this application. and CSMP Attestation — I hereby attest that I have provided a true and accurate certification of my ing education and CSMP registration status. I have enclosed either copies of certificates of CME completion, or widence of CME compliance as described in the section selected above, and I have enclosed a copy of my CSMP.
_	tion if applicable, with this application. Al Signature: Date:
~	~-

Name	:		
	ssional Practice, Character and Fitness Questions — During the period of July 1, 2021 throughou, in any jurisdiction, for any reason:	h toda 'es N	-
1	been called before or appeared before any board or panel for discussions or questions concerning violations of the law or rules pertaining to the practice of medicine, or for unethical conduct?		<u> </u>
2	been charged with or convicted of or pled nolo contendere to any felony or misdemeanor? <u>If your answer is yes, submit with your application certified copies of all court records related to any such charges, pleas and/or convictions.</u>		
3	been charged with or convicted of a violation of the Controlled Substance Act or any other federal, state or local law pertaining to the manufacture, distribution, prescribing, or dispensing of controlled substances? <u>If your answer</u> is yes, submit with your application certified copies of all court records related to any such charges, pleas and/or convictions.		
4	had limitations, restrictions or conditions placed upon your license to practice by a medical board, or had your license to practice suspended, revoked or subjected to any kind of disciplinary action, including censure, reprimand or probation by a medical board, and/or are any disciplinary actions pending against you?		
6	voluntarily surrendered (not expired) to a medical board or limited your medical license with a medical board? had any hospital privileges, and/or postgraduate training, limited, restricted, suspended, revoked, or subjected to any kind of disciplinary action, including censure, reprimand or probation? If your answer is yes, you must have the facility submit directly to the Board prior to reinstatement of licensure all documentation related to your answer.		
7	voluntarily resigned from any medical staff or voluntarily limited such staff privileges while under investigation by any health care institution or committee thereof or prior to any final decision by a hospital or health care facility's governing board?		
8	been denied the right to take an examination for licensure in any state or been ejected from any medical examination?		
9	been denied a license to practice medicine?		
10	had your DEA registration restricted or removed?		
11	been convicted of Medicare or Medicaid fraud, and/or received any sanctions, including restriction, suspension or removal from practice imposed by an agency of the federal or state government?		
12	had any judgments or settlements arising from medical professional liability rendered or made against you between July 1, 2021 to present? For each medical professional liability settlement or judgment you report, please provide: (1) the name of the patient(s) alleging medical professional liability; (2) the date of loss; (3) the date of settlement or judgment; (4) the amount of the settlement or judgment against you; (5) the name of the insurance company providing coverage to you with respect to this claim; and (6) a brief description of the allegations and a summary of the care provided. Your application is incomplete until all of the requested information is submitted for each settlement and/or judgment.		
13	been addicted to, or received treatment for the use or misuse of, prescription drugs and/or illegal chemical substances, or been dependent upon alcohol or received treatment for alcohol dependency? (You may answer "no" if you are a participant in a written voluntary agreement with the West Virginia Medical Professionals Health Program, Inc., the West Virginia Board of Medicine designated physician health program.) If you answer yes and have gone through a rehabilitation program during the time frame designated above, you MUST have that program furnish this Board a report of your treatment and progress by the renewal deadline.		
14	had any interruption in your practice of medicine which might reasonably be expected by an objective person to currently impair your ability to carry out the duties and responsibilities of the medical profession in a manner consistent with standards of conduct for the medical profession?		
15	had anything occur which might reasonably be expected by an objective person to currently impair your ability to carry out the duties and responsibilities of the medical profession in a manner consistent with the standards of conduct for the medical profession?		

Professional Practice, Character and Fitness Attestation — All of my responses to the questions on this page are truthful and complete. If I have "yes" responses, I have enclosed written explanations, with my original dated signature for each question, and I have enclosed or caused to be submitted all requested supporting documentation.

Original Signature:	Date:
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Name:	
Application Certification	
responsible for the accuracy and completeness of	ed to personally complete this application, and I am solely the information provided, including all information regarding on of successful completion of all required continuing medical
	ering any controlled substances, including free samples, in and Board as a controlled substance dispensing practitioner for ions.
*	tions included on each page of this reinstatement application without reservations of any kind. I declare that my answers d correct.
statements contained herein. Should I furnish fals	n this reinstatement application is based on the truth of the se or misleading information in this reinstatement application, shall constitute good cause for disciplinary action and/or the
to the entire period of July 1, 2021 to the present.	natures, all statements in this reinstatement application relate. If, after I provide my signature and prior to reinstatement of reason, I have a duty to notify the Board and amend my
Original Signature:	Date:

WEST VIRGINIA BOARD OF MEDICINE 2023 REINSTATEMENT APPLICATION

CODES FOR SELF-DESIGNATION OF PRACTICE SPECIALTY/ AREAS OF PRACTICE

	CODESTOR SELI-DESIGNATION OF T	MICHEL STECHELLY MELLS OF TRICE	TICE
AR Abdominal Radiology AS Abdominal Surgery	ES Endovascular Surgical Neuroradiology (Neurological Surgery)	NPM Neonatal-Perinatal Medicine NEP Nephrology	PSP Plastic Surgery within the Head & Neck (Plastic Surgery)
ADM Addiction Medicine	ENR Endovascular Surgical Neuroradiology	NDP Neurodevelopmental Disabilities	GPM General Preventive Medicine
ADP Addiction Psychiatry	(Neurology)	(Pediatrics)	PRD Procedural Dermatology
AMF Adolescent Medicine	EP Epidemiology	NDN Neurodevelopmental Disabilities	PRO Proctology
(Family Medicine)	EPL Epilepsy	(Psychiatry & Neurology)	P Psychiatry
AMI Adolescent Medicine	FPS Facial Plastic Surgery	N Neurology	PYA Psychoanalysis
(Internal Medicine)	FM Family Medicine	NS Neurological Surgery	PYM Psychosomatic Medicine
ADL Adolescent Medicine (Pediatrics)	UPR Female Pelvic Medicine (Urology)	NMN Neuromuscular Medicine (Neurology)	PHP Public Health and General Preventive
ACA Adult Cardiothoracic Anesthesiology	FPR Female Pelvic Medicine &	NMP Neuromuscular Medicine (Physical	Medicine
(Anesthesiology)	Reconstructive Surgery (Obstetrics	Medicine & Rehabilitation)	PCC Pulmonary Critical Care Medicine
CHD Adult Congenital Heart Disease	& Gynecology)	NP Neuropathology	PUD Pulmonary Disease
OAR Adult Reconstructive Orthopedics AHF Advanced Heart Failure & Transplant	FOP Forensic Pathology PFP Forensic Psychiatry	RNR Neuroradiology NUP Neuropsychiatry	RO Radiation Oncology RP Radiological Physics
Cardiology (Internal Medicine)	GE Gastroenterology	NO Neurotology (Otolaryngology)	R Radiology
AM Aerospace Medicine	GP General Practice	NC Nuclear Cardiology	REN Reproductive Endocrinology and Infertility
A Allergy	GS General Surgery	NM Nuclear Medicine	RHU Rheumatology
AI Allergy & Immunology	FPG Geriatric Medicine (Family	NR Nuclear Radiology	SP Selective Pathology
PTH Anatomic/Clinical Pathology	Medicine)	NTR Nutrition	SME Sleep Medicine
ATP Anatomic Pathology	IMG Geriatric Medicine (Internal	OAN Obstetric Anesthesiology	SMA Sleep Medicine (Anesthesiology)
AN Anesthesiology	Medicine)	(Anesthesiology)	SMI Sleep Medicine (Internal Medicine)
BBK Blood Banking/Transfusion Medicine	PYG Geriatric Psychiatry	OBS Obstetrics	SMO Sleep Medicine (Otolaryngology)
BIN Brain Injury Medicine (Neurology)	GYN Gynecology	OBG Obstetrics & Gynecology	SMP Sleep Medicine (Pediatrics)
BIP Brain Injury Medicine (Physical	GO Gynecological Oncology	OM Occupational Medicine	SMN Sleep Medicine (Psychiatry &
Medicine & Rehabilitation)	HS Hand Surgery	OPR Ophthalmic Plastic and Reconstructive	Neurology)
CTR Cardiothoracic Radiology	HNS Head & Neck Surgery	Surgery	SCI Spinal Cord Injury Medicine
CD Cardiovascular Disease	HEM Hematology (Internal Medicine)	(Ophthalmology)	ESM Sports Medicine (Emergency Medicine)
PCH Chemical Pathology	HMP Hematology (Pathology)	OPH Ophthalmology	FSM Sports Medicine (Family Medicine)
CAP Child Abuse Pediatrics	HO Hematology/Oncology	OMF Oral & Maxillofacial Surgery	ISM Sports Medicine (Internal Medicine)
CHP Child and Adolescent Psychiatry	HEP Hepatology	ORS Orthopedic Surgery	OSM Sports Medicine (Orthopedic Surgery)
CHN Child Neurology	HPM Hospice & Palliative Medicine	OSS Orthopedic Surgery of the Spine	PSM Sports Medicine (Pediatrics)
CBG Clinical Biochemical Genetics ICE Clinical Cardiac Electrophysiology	HPA Hospice & Palliative Medicine (Anesthesiology)	OTR Orthopedic Trauma OMM Osteopathic Manipulative Medicine	PRS Sports Medicine (Physical Medicine & Rehabilitation)
CCG Clinical Cytogenetics	HPE Hospice & Palliative Medicine	OFA Foot and Ankle, Orthopedics	CCS Surgical Critical Care (Surgery)
CG Clinical Genetics	(Emergency Medicine)	OTO Otolaryngology	HSO Surgery of the Hand (Orthopedics)
CIP Clinical Informatics (Pathology)	HPF Hospice & Palliative Medicine	PME Pain Management	HSP Surgery of the Hand (Plastic Surgery)
CIM Clinical Informatics	(Family Medicine)	PMM Pain Medicine	HSS Surgery of the Hand (Surgery)
(Preventive Medicine)	HPI Hospice & Palliative Medicine	APM Pain Medicine (Anesthesiology)	SO Surgical Oncology
DDL Clinical and Laboratory Dermatological	(Internal Medicine)	PMN Pain Medicine (Neurology)	TS Thoracic Surgery
Immunology	HPO Hospice & Palliative Medicine	PMP Pain Medicine (Physical Medicine &	TRS Trauma Surgery
ILI Clinical and Laboratory Immunology	(Obstetrics & Gynecology)	Rehabilitation)	THP Transplant Hepatology (Internal
(Internal Medicine)	HPP Hospice & Palliative Medicine	PPN Pain Medicine (Psychiatry)	(Medicine)
PLI Clinical and Laboratory Immunology	(Pediatrics)	PLM Palliative Medicine	TTS Transplant Surgery
(Pediatrics)	HPR Hospice & Palliative Medicine	PDA Pediatric Allergy	UME Undersea & Hyperbaric Medicine
ALI Clinical and Laboratory Immunology	(Physical Medicine & Rehabilitation)	PAN Pediatric Anesthesiology (Anesthesiology)	(Emergency Medicine)
(Allergy & Immunology)	HPN Hospice & Palliative Medicine	PDC Pediatric Cardiology PCS Pediatric Cardiothoracic Surgery	UM Undersea & Hyperbaric Medicine (Preventive Medicine)
CMG Clinical Molecular Genetics CN Clinical Neurophysiology	(Psychiatry & Neurology) HPD Hospice & Palliative Medicine	CCP Pediatric Critical Care Medicine	UCM Urgent Care Medicine
CLP Clinical Pathology	(Radiology)	PDD Pediatric Dermatology	U Urology
PA Clinical Pharmacology	HPS Hospice & Palliative Medicine	PE Pediatric Emergency Medicine (Emergency	VIR Vascular and Interventional Radiology
CRS Colon & Rectal Surgery	(Surgery)	Medicine)	VM Vascular Medicine
CHS Congenital Cardiac Surgery	HOS Hospitalist	PEM Pediatric Emergency Medicine (Pediatrics)	VN Vascular Neurology
(Thoracic Surgery)	IG Immunology	PDE Pediatric Endocrinology	VS Vascular Surgery
CS Cosmetic Surgery	PIP Immunopatholgy	PG Pediatric Gastroenterology	
CFS Craniofacial Surgery	ID Infectious Disease	PHO Pediatric Hematology/Oncology	In addition to the above, the following
CCA Critical Care Medicine	IM Internal Medicine	PDI Pediatric Infectious Disease	specialty designations are also used:
(Anesthesiology)	MPD Internal Medicine/Pediatrics	PN Pediatric Nephrology	
CCE Critical Care Medicine	IC Interventional Cardiology	PO Pediatric Ophthalmology	OS Other (i.e., a specialty other than those
(Emergency Medicine)	LM Legal Medicine	OP Pediatric Orthopedics	appearing above)
CCM Critical Care Medicine	MFM Maternal & Fetal Medicine	PDO Pediatric Otolaryngology	US Unspecified
(Internal Medicine)	MBG Medical Biochemical Genetics	PP Pediatric Pathology	
OCC Critical Care Medicine (Obstetrics & Gynecology)	MG Medical Genetics MDM Medical Management	PDP Pediatric Pulmonology PDR Pediatric Radiology	
ASO Complex General Surgical Oncology	MM Medical Microbiology	RPM Pediatric Rehabilitation Medicine	
(Surgery)	ON Medical Oncology	PPR Pediatric Rheumatology	
PCP Cytopathology	MDP Medical Physics	NSP Pediatric Surgery (Neurology)	
D Dermatology	ETX Medical Toxicology (Emergency	PDS Pediatric Surgery(Surgery)	
DMP Dermatopathology	Medicine)	PTP Pediatric Transplant Hepatology (Pediatrics)	
DS Dermatologic Surgery	PDT Medical Toxicology (Pediatrics)	UP Pediatric Urology	
DBP Developmental-Behavioral Pediatrics	PTX Medical Toxicology (Preventive	PD Pediatrics	
DIA Diabetes	Medicine)	PHM Pharmaceutical Medicine	
DR Diagnostic Radiology	MGG Molecular Genetic Pathology	PHL Phlebology	
EMS Emergency Medical Services	(Medical Genetics)	PM Physical Medicine & Rehabilitation	
FM Emergency Medicine	MGP Molecular Genetic Pathology	PS Plastic Surgery	

MGP Molecular Genetic Pathology

OMO Musculoskeletal Oncology

MSR Musculoskeletal Radiology

(Pathology)

EM Emergency Medicine

(Radiology)

END Endocrinology, Diabetes and Metabolism

ESN Endovascular Surgical Neuroradiology

PSH Plastic Surgery within the Head & Neck

PSO Plastic Surgery within the Head & Neck

PS Plastic Surgery

(Otolaryngology)