

State of West Virginia *Board of Medicine*

101 Dee Drive, Suite 103 Charleston, WV 25311 Telephone (304) 558-2921

REINSTATEMENT APPLICATION INSTRUCTIONS FOR PHYSICIANS LICENSED IN WV THROUGH THE INTERSTATE MEDICAL LICENSURE <u>COMPACT PROCESS</u>

If your West Virginia medical license was initially issued through the Interstate Medical Licensure Compact (IMLC) and expired on June 30, 2023, you may be eligible to apply for reinstatement of IMLC pathway licensure until June 30, 2024. The license you hold in your State of Principal licensure must be active and in good standing to begin the reinstatement process. Alternatively, if you want to opt out of the IMLC process, you may submit an initial application for a traditional pathway license.

IMPORTANT INFORMATION

By law, you MUST keep this office apprised of any and all address changes that occur during your registration period, including changes to your email address.

To **AVOID** delay in licensure reinstatement, or continued **EXPIRATION** of your medical license, answer each question legibly and accurately. Review the entire application to verify that each answer is correct and complete. Illegible or incomplete applications **will be returned**.

Provide complete information in each of your responses. If you answer "yes" to any of the professional practice, character and fitness questions, you must provide a written explanation for each "yes" response and produce all related documentation. Your application will be considered INCOMPLETE if you do not provide the required explanations and documentation.

Your personal certification of accuracy and your original, dated signature is required in three different places on this application. Please review your responses carefully and make sure that you have signed and dated the application in <u>all of the required locations</u>. Because your original signature is required, applications are not accepted via facsimile or email.

Please do not delegate completion of the reinstatement application to any other person. Completion of the reinstatement application is solely the responsibility of the applicant.

Please keep a copy of your complete application for your records.

Mail your completed application to:

WEST VIRGINIA BOARD OF MEDICINE 101 Dee Drive, Suite 103 Charleston, WV 25311

Instructions

- 1. Complete the reinstatement application and return it to the Board office. The West Virginia application fee is \$600. Please do not include the \$600 fee with your application. The West Virginia Board of Medicine accepts online credit card payments for all fees. Upon receipt of your application, the Board will send payment instructions via email.
- 2. In association with the reinstatement application, you must submit documentation supporting successful completion of the required continuing medical education.
- 3. If you have prescribed or dispensed Schedule II, III, IV and/or V controlled substances pursuant to a West Virginia medical license since July 1, 2021, and have been registered with the West Virginia Controlled Substances Monitoring Database, you must submit a copy of your certificate of registration.
- 4. Following submission of this reinstatement application, the Board will request that the IMLC grant you access to reinstate with the IMLC through the portal entitled "**Renew**" on the IMLC website at <u>https://www.imlcc.org/renew</u> for submission of the IMLC renewal application and fee. You must complete this application and the IMLC "Renew" process before you are eligible for license reinstatement in West Virginia. Reinstatement is not retroactive.

Reinstatement Application for MDs Licensed in WV Through the IMLC

(For the license period ending June 30, 2025)

Name:				
First Name	Middle Name	Last Name	Suffix	
License No.:	Date of Birth:	Social Security No.: XXX-XX	Sex:	

Please be advised that your contact information may be subject to release by the Board pursuant to a public records request.

Preferred Contact Information - Preferred contact information is the information that the Board will use to contact you. The Board may also contact you at any email address you provide. Your preferred contact address is publicly available on the West Virginia Board of Medicine website.

Business Name (if app	licable):				
Street Address:				Telephone:	
City:	State:	Zip Code:	County:	Fax:	
Email Address:			Mobile Tel	ephone:	
Home Address - Y		your principal place of	of residence and is a phys	sical address. Please do no	t use a post
Street Address:				Telephone:	
City:	State:	Zip Code:	County:	Fax:	
Primary Work A website.	ddress - Your prin	nary work address is	s publicly available on t	he West Virginia Board o	f Medicine
Business Name (if app	licable):				
Street Address:				Telephone:	
City:	State:	Zip Code:	County:	Fax:	
Secondary Work	Address (if applica	ıble)			
Business Name (if app	licable):				
Street Address:				Telephone:	
City:	State:	Zip Code:	County:	Fax:	

Reinstatement Application for MDs Licensed in WV Through the IMLC – Page 2

Name:
Practice Information - For the period of July 1, 2021 through today, please list each and every state and/or Canadian Province where you have been licensed, whether such license is currently active or not.
Current Hospital Privileges - Please list all West Virginia hospitals where you currently have admitting privileges.
I do not currently have admitting privileges at any West Virginia hospital(s).
Medical Corporation or Professional Limited Liability Company - Please list each medical corporation or professional limited liability company for which you are currently a shareholder, owner, member or partner.
I am not a shareholder, owner, member or partner of a medical corporation or a professional limited liability company.
Workforce Planning Data - The Board is required by law to collect this data . If you are unsure of your retirement date, please provide your best estimate. The Board cannot process your application if you do not complete this section.
Will you be actively practicing medicine in West Virginia? Yes No
Anticipated date of retirement (year):
Percentage of time in direct services:
Percentage of time in administration:
Specialty - Enter the code for your specialty. A list of specialty codes is provided with this application.
Primary Specialty: Secondary Specialty (if applicable):
Child Support – The following certification is required by state law, and "making a false statement may subject the license holder to disciplinary action including, but not limited to, immediate revocation or suspension of the license." W. Va. Code § 48-15-303. If you answer "yes" to any of the below questions, and if further information is needed, you will be notified.
I certify, under penalty of false swearing, that:

,		Yes 1	No
1.	I have a court ordered child support obligation.		
2.	I have a court ordered child support obligation and any arrearage amount equals or exceeds the amount of child support payable for six months.		
3.	I am the subject of a child support related subpoena or warrant.		

Reinstatement Application for MDs Licensed in WV Through the IMLC – Page 3 Name:_____

Certification of Continuing Medical Education Compliance – Include your AMA and/or AAFP PRA Category I CME certificates and drug diversion training and best practice prescribing of controlled substance training certificate with your application. If the CME certificates are not included, you will not be eligible to reinstate.

A. Mandatory Drug Diversion Training and Best Practice Prescribing of Controlled Substances Training <u>You must select one.</u>

Between July 1, 2021 and today, I completed a minimum of three (3) hours of drug diversion training and best practice prescribing of controlled substances training through a course which has been approved by the West Virginia Board of Medicine. I attest that I have reviewed the list of Board approved courses on the Board's website, and that the course I took is on the list and was completed between July 1, 2021 and today.

<u>OR</u>

I attest that during the period of July 1, 2021 through today, I did not prescribe, administer, or dispense any controlled substance pursuant to a West Virginia license. I therefore request that the Board waive this CME requirement.

B. Other Continuing Medical Education for the Period of July 1, 2021 Through the Present

You must select one.

I hereby attest that between July 1, 2021 and today, I have successfully completed a minimum of fifty (50) hours of continuing medical education satisfactory to the Board. All courses for which I claim credit have been designated as Category 1 CME by the AMA or the AAFP. Thirty hours of courses for which I claim credit are within my designated area(s) of specialty. I understand that I cannot claim more than 20 hours of medical teaching/preceptorship towards my 50-hour total. I understand that if I am ineligible for a waiver of the mandatory drug diversion training and best practice prescribing of controlled substances training CME, I can include that course in my 50-hour total.

<u>OR</u>

I hereby attest that in addition to either completing the mandatory drug diversion training and best practice prescribing of controlled substances training, or requesting a waiver of that requirement:

Between July 1, 2021 and today, I sat for and passed a certification or recertification examination of an American Board of Medical Specialties (ABMS) member board and received certification or recertification and I am enclosing verification thereof; or

- a. I am American Board of Medical Specialties (ABMS) certified, and between July 1, 2021 and today, I have been successfully involved in maintenance of certification (MOC) and I am enclosing verification thereof; or
- b. Between July 1, 2021 and today, I have successfully completed one full year of ACGME approved postgraduate training and I am enclosing verification thereof.

Proof of Controlled Substance Monitoring Program Registration – All physicians who prescribe or dispense Schedule II, III, IV and/or V controlled substances pursuant to a West Virginia license are required to be registered with the West Virginia Controlled Substance Monitoring Program (CSMP). This is not the same as a DEA registration, and is obtained through the West Virginia Board of Pharmacy at <u>https://www.csappwv.com</u>.

Please check the box that is applicable to you. You must select one.

I am currently registered with the CSMP, and the date of registration as it appears on my CSMP registration certificate is: _____/____. (mm/dd/yyyy)

I am not currently registered with the CSMP, but I understand that if I intend to prescribe or dispense any Schedule II, III, IV and/or V controlled substances pursuant to my West Virginia medical license, I must be registered to access the WVCSMP within 30 days of receipt of any medical license issued pursuant to this application.

CME and CSMP Attestation – I hereby attest that I have provided a true and accurate certification of my continuing education and CSMP registration status. I have enclosed either copies of certificates of CME completion, or other evidence of CME compliance as described in the section selected above, and I have enclosed a copy of my CSMP registration if applicable, with this application.

Original Signature: _____

Date:_____

Name:_____

Professional Practice, Character and Fitness Questions – During the period of July 1, 2021 through today, have you, in any jurisdiction, for any reason:

	Y		
1	been called before or appeared before any board or panel for discussions or questions concerning violations of		
	the law or rules pertaining to the practice of medicine, or for unethical conduct?		
2	been charged with or convicted of or pled nolo contendere to any felony or misdemeanor? If your answer is yes,		
	submit with your application certified copies of all court records related to any such charges, pleas and/or convictions.		
3	been charged with or convicted of a violation of the Controlled Substance Act or any other federal, state or local		
	law pertaining to the manufacture, distribution, prescribing, or dispensing of controlled substances? If your answer		
	is yes, submit with your application certified copies of all court records related to any such charges, pleas and/or convictions.		_
4	had limitations, restrictions or conditions placed upon your license to practice by a medical board, or had your		
	license to practice suspended, revoked or subjected to any kind of disciplinary action, including censure,		
	reprimand or probation by a medical board, and/or are any disciplinary actions pending against you?		_
5	voluntarily surrendered (not expired) to a medical board or limited your medical license with a medical board?		_
6	had any hospital privileges, and/or postgraduate training, limited, restricted, suspended, revoked, or subjected		
	to any kind of disciplinary action, including censure, reprimand or probation? If your answer is yes, you must have		
	the facility submit directly to the Board prior to reinstatement of licensure all documentation related to your answer.		
7	voluntarily resigned from any medical staff or voluntarily limited such staff privileges while under investigation		
	by any health care institution or committee thereof or prior to any final decision by a hospital or health care		
	facility's governing board?		
8	been denied the right to take an examination for licensure in any state or been ejected from any medical		
	examination?		
9	been denied a license to practice medicine?		
10	had your DEA registration restricted or removed?		
11	been convicted of Medicare or Medicaid fraud, and/or received any sanctions, including restriction, suspension		
	or removal from practice imposed by an agency of the federal or state government?		
12	had any judgments or settlements arising from medical professional liability rendered or made against you		
	between July 1, 2021 to present? For each medical professional liability settlement or judgment you report,		
	please provide: (1) the name of the patient(s) alleging medical professional liability; (2) the date of loss; (3) the		
	date of settlement or judgment; (4) the amount of the settlement or judgement against you; (5) the name of the		
	insurance company providing coverage to you with respect to this claim; and (6) a brief description of the		
	allegations and a summary of the care provided. Your application is incomplete until all of the requested		
10	information is submitted for each settlement and/or judgment.		_
13	been addicted to, or received treatment for the use or misuse of, prescription drugs and/or illegal chemical		
	substances, or been dependent upon alcohol or received treatment for alcohol dependency? (You may answer		
	"no" if you are a participant in a written voluntary agreement with the West Virginia Medical Professionals		
	Health Program, Inc., the West Virginia Board of Medicine designated physician health program.) If you answer		
	yes and have gone through a rehabilitation program during the time frame designated above, you MUST have that program furnish this Board a report of your treatment and progress by the renewal deadline.		
L			
14	had any interruption in your practice of medicine which might reasonably be expected by an objective person		
	to currently impair your ability to carry out the duties and responsibilities of the medical profession in a manner		
	consistent with standards of conduct for the medical profession?		
15	had anything occur which might reasonably be expected by an objective person to currently impair your ability		
	to carry out the duties and responsibilities of the medical profession in a manner consistent with the standards		
	of conduct for the medical profession?		

Professional Practice, Character and Fitness Attestation – All of my responses to the questions on this page are truthful and complete. If I have "yes" responses, I have enclosed written explanations, with my original dated signature for each question, and I have enclosed or caused to be submitted all requested supporting documentation.

Original Signature: _____

Name:_____

Application Certification

I understand that as the applicant, I am required to personally complete this application, and I am solely responsible for the accuracy and completeness of the information provided, including all information regarding my practice since July 1, 2021, and my certification of successful completion of all required continuing medical education.

I understand that prior to dispensing or administering any controlled substances, including free samples, in an office-based setting I must be registered with the Board as a controlled substance dispensing practitioner for each of my controlled substance dispensing locations.

I have carefully read and understood all the questions included on each page of this reinstatement application and have answered all the questions completely, without reservations of any kind. I declare that my answers and all statements made by me herein are true and correct.

I understand that any license issued based upon this reinstatement application is based on the truth of the statements contained herein. Should I furnish false or misleading information in this reinstatement application, I hereby agree and understand that any such act shall constitute good cause for disciplinary action and/or the subsequent revocation of licensure.

I understand that regardless of the date of my signatures, all statements in this reinstatement application relate to the entire period of July 1, 2021 to the present. If, after I provide my signature and prior to reinstatement of licensure, any answer should change for any reason, I have a duty to notify the Board and amend my reinstatement application.

I understand that after submitting this reinstatement application, I will be granted access to the IMLC license portal entitled "**Renew**" in order to complete the IMLC renewal application and remit the required IMLC renewal fee directly to the IMLC. The IMLC will confirm to the Board that my West Virginia license has been reinstated with the IMLC.

I understand that by submitting this application, I am seeking reinstatement of West Virginia licensure through the IMLC licensing process, and that any license I receive pursuant to this application will be a license which is subject to the terms, conditions and laws of the Interstate Medical Licensure Compact Commission.

Original Signature: _____

Date:_____

WEST VIRGINIA BOARD OF MEDICINE 2023 REINSTATEMENT APPLICATION

NPM Neonatal-Perinatal Medicine

NDP Neurodevelopmental Disabilities

NDN Neurodevelopmental Disabilities

Neurological Surgery

Neuropathology

Nuclear Cardiology

OAN Obstetric Anesthesiology

(Anesthesiology)

OBG Obstetrics & Gynecology

OMF Oral & Maxillofacial Surgery

OSS Orthopedic Surgery of the Spine

OFA Foot and Ankle, Orthopedics

APM Pain Medicine (Anesthesiology)

PMP Pain Medicine (Physical Medicine &

PAN Pediatric Anesthesiology (Anesthesiology)

Pediatric Emergency Medicine (Emergency

PEM Pediatric Emergency Medicine (Pediatrics)

PCS Pediatric Cardiothoracic Surgery

CCP Pediatric Critical Care Medicine

PMN Pain Medicine (Neurology)

Rehabilitation)

PLM Palliative Medicine

PDC Pediatric Cardiology

PDD Pediatric Dermatology

Medicine)

PDE Pediatric Endocrinology

Pediatric Gastroenterology

PHO Pediatric Hematology/Oncology

PDI Pediatric Infectious Disease

Pediatric Ophthalmology

RPM Pediatric Rehabilitation Medicine

PTP Pediatric Transplant Hepatology (Pediatrics)

NSP Pediatric Surgery (Neurology)

PDS Pediatric Surgery(Surgery)

PHM Pharmaceutical Medicine

PM Physical Medicine & Rehabilitation

PSH Plastic Surgery within the Head & Neck

PSO Plastic Surgery within the Head & Neck

PN Pediatric Nephrology

OP Pediatric Orthopedics

PP Pediatric Pathology

PDP Pediatric Pulmonology

PPR Pediatric Rheumatology

PDR Pediatric Radiology

UP Pediatric Urology

PD Pediatrics

PHL Phlebology

(Otolaryngology)

PS Plastic Surgery

PDO Pediatric Otolaryngology

PE

PG

PO

PDA Pediatric Allergy

PPN Pain Medicine (Psychiatry)

OMM Osteopathic Manipulative Medicine

OPR Ophthalmic Plastic and Reconstructive

OM Occupational Medicine

Surgery

OPH Ophthalmology

(Ophthalmology)

ORS Orthopedic Surgery

OTR Orthopedic Trauma

OTO Otolaryngology

PMM Pain Medicine

PME Pain Management

Nuclear Medicine

NR Nuclear Radiology

NTR Nutrition

OBS Obstetrics

RNR Neuroradiology

NUP Neuropsychiatry

(Psychiatry & Neurology)

NMN Neuromuscular Medicine (Neurology)

Medicine & Rehabilitation)

NMP Neuromuscular Medicine (Physical

Neurotology (Otolaryngology)

NEP Nephrology

(Pediatrics)

Neurology

PSP

GPM

PRD

PRO

PYA

PYM

PHP

PCC

PUD

RO

RP

R

REN

RHU

SME

SMA

SMI

SMO

SMP

SMN

SCI

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ISM

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PRS

CCS

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Ρ

Plastic Surgery within the Head & Neck

Public Health and General Preventive

Reproductive Endocrinology and Infertility

Pulmonary Critical Care Medicine

Sleep Medicine (Anesthesiology)

Sleep Medicine (Otolaryngology)

Sleep Medicine (Pediatrics)

Spinal Cord Injury Medicine

Sports Medicine (Pediatrics)

Surgical Critical Care (Surgery)

Surgery of the Hand (Surgery)

Transplant Hepatology (Internal

Undersea & Hyperbaric Medicine

Undersea & Hyperbaric Medicine (Preventive Medicine)

Vascular and Interventional Radiology

Surgery of the Hand (Orthopedics)

Surgery of the Hand (Plastic Surgery)

Neurology)

Rehabilitation)

Surgical Oncology

Thoracic Surgery

Trauma Surgery

(Medicine)

Urology

US Unspecified

Transplant Surgery

(Emergency Medicine)

Urgent Care Medicine

Vascular Medicine

Vascular Neurology

In addition to the above, the following

appearing above)

OS Other (i.e., a specialty other than those

specialty designations are also used:

Vascular Surgery

Sleep Medicine (Psychiatry &

Sleep Medicine (Internal Medicine)

Sports Medicine (Emergency Medicine)

Sports Medicine (Family Medicine)

Sports Medicine (Internal Medicine)

Sports Medicine (Orthopedic Surgery)

Sports Medicine (Physical Medicine &

(Plastic Surgery)

Proctology

Psychiatry

Psychoanalysis

Medicine

Pulmonary Disease

Radiation Oncology

Radiological Physics

Radiology

Rheumatology

Sleep Medicine

Selective Pathology

General Preventive Medicine

Procedural Dermatology

Psychosomatic Medicine

CODES FOR SELF-DESIGNATION OF PRACTICE SPECIALTY/ AREAS OF PRACTICE

Ν

NS

NP

NO

NC

NM

AR Abdominal Radiology

- AS Abdominal Surgery
- ADM Addiction Medicine ADP Addiction Psychiatry
- AMF Adolescent Medicine
- (Family Medicine)
- Adolescent Medicine AMI (Internal Medicine)
- ADL Adolescent Medicine (Pediatrics) ACA Adult Cardiothoracic Anesthesiology
- (Anesthesiology)
- CHD Adult Congenital Heart Disease
- OAR Adult Reconstructive Orthopedics
- AHF Advanced Heart Failure & Transplant Cardiology (Internal Medicine)
- AM Aerospace Medicine
- А Allergy
- Allergy & Immunology AI
- PTH Anatomic/Clinical Pathology
- ATP Anatomic Pathology
- AN Anesthesiology
- BBK Blood Banking/Transfusion Medicine
- BIN Brain Injury Medicine (Neurology)
- Brain Injury Medicine (Physical BIP Medicine & Rehabilitation)
- CTR Cardiothoracic Radiology
- CD Cardiovascular Disease
- PCH Chemical Pathology
- CAP Child Abuse Pediatrics
- CHP Child and Adolescent Psychiatry
- CHN Child Neurology
- CBG Clinical Biochemical Genetics
- ICE Clinical Cardiac Electrophysiology
- CCG Clinical Cytogenetics
- CG Clinical Genetics
- CIP Clinical Informatics (Pathology)
- CIM Clinical Informatics (Preventive Medicine)
- DDL Clinical and Laboratory Dermatological Immunology
- ILI Clinical and Laboratory Immunology (Internal Medicine)
- PLI Clinical and Laboratory Immunology (Pediatrics)
- ALI Clinical and Laboratory Immunology (Allergy & Immunology)
- CMG Clinical Molecular Genetics
- CN Clinical Neurophysiology
- CLP Clinical Pathology
- Clinical Pharmacology PA
- CRS Colon & Rectal Surgery
- CHS Congenital Cardiac Surgery (Thoracic Surgery)
- CS Cosmetic Surgery
- CES Craniofacial Surgery
- CCA Critical Care Medicine (Anesthesiology)
- CCE Critical Care Medicine
- (Emergency Medicine) CCM Critical Care Medicine
- (Internal Medicine)
- OCC Critical Care Medicine (Obstetrics & Gynecology)
- ASO Complex General Surgical Oncology (Surgery)
- PCP Cytopathology
- Dermatology D
- DMP Dermatopathology
- DS Dermatologic Surgery
- DBP Developmental-Behavioral Pediatrics
- DIA Diabetes
- Diagnostic Radiology DR
- EMS Emergency Medical Services
- EM Emergency Medicine
- END Endocrinology, Diabetes and Metabolism ESN Endovascular Surgical Neuroradiology
 - (Radiology)

Endovascular Surgical Neuroradiology (Neurological Surgery) ENR Endovascular Surgical Neuroradiology (Neurology) EP Epidemiology EPL Epilepsy FPS Facial Plastic Surgery FM Family Medicine UPR Female Pelvic Medicine (Urology) FPR Female Pelvic Medicine & Reconstructive Surgery (Obstetrics & Gynecology) FOP Forensic Pathology PFP Forensic Psychiatry GE Gastroenterology GP General Practice GS General Surgery Geriatric Medicine (Family FPG Medicine) IMG Geriatric Medicine (Internal Medicine) PYG Geriatric Psychiatry GYN Gynecology Gynecological Oncology GO Hand Surgery HS

ES

- HNS Head & Neck Surgery HEM Hematology (Internal Medicine)
- HMP Hematology (Pathology)
- HO Hematology/Oncology
- HEP Hepatology
- HPM Hospice & Palliative Medicine HPA Hospice & Palliative Medicine
- (Anesthesiology) HPE Hospice & Palliative Medicine
- (Emergency Medicine)
- HPF Hospice & Palliative Medicine (Family Medicine)
- HPI Hospice & Palliative Medicine (Internal Medicine)
- HPO Hospice & Palliative Medicine (Obstetrics & Gynecology)
- HPP Hospice & Palliative Medicine (Pediatrics)
- HPR Hospice & Palliative Medicine (Physical Medicine & Rehabilitation)
- HPN Hospice & Palliative Medicine (Psychiatry & Neurology)
- HPD Hospice & Palliative Medicine (Radiology)
- HPS Hospice & Palliative Medicine (Surgerv)
- HOS Hospitalist
- IG Immunology
- PIP Immunopatholgy
- ID Infectious Disease
- Internal Medicine IM
- MPD Internal Medicine/Pediatrics
- IC Interventional Cardiology
- Legal Medicine LM
- MFM Maternal & Fetal Medicine MBG Medical Biochemical Genetics
- MG Medical Genetics
- MDM Medical Management
- Medical Microbiology MM
- ON Medical Oncology MDP Medical Physics
- ETX Medical Toxicology (Emergency Medicine)
- PDT Medical Toxicology (Pediatrics)
- PTX Medical Toxicology (Preventive Medicine)
- MGG Molecular Genetic Pathology
- (Medical Genetics) MGP Molecular Genetic Pathology (Pathology) OMO Musculoskeletal Oncology

MSR Musculoskeletal Radiology