

State of West Virginia **Board of Medicine**

101 Dee Drive, Suite 103 Charleston, WV 25311 Telephone (304) 558-2921 www.wvbom.wv.gov

MD REINSTATEMENT APPLICATION INSTRUCTIONS

If your West Virginia medical license expired on June 30, 2021, you are eligible to apply for reinstatement of licensure until June 30, 2022. Beginning July 1, 2022, you must apply for reactivation of licensure, which requires the submission of a reactivation application.

IMPORTANT INFORMATION FOR ALL APPLICANTS

By law, you MUST keep this office apprised of any and all address changes that occur during your registration period, including changes to your email address.

To **AVOID** delay in licensure reinstatement, or continued **EXPIRATION** of your medical license, answer each question legibly and accurately. Review the entire application to verify that each answer is correct and complete. Illegible or incomplete applications **will be returned**. Applications received without the correct fee **will be returned**. We will be unable to finalize the processing of any application that is not complete.

Provide complete information in each of your responses. If you answer "yes" to any of the professional practice, character and fitness questions, you must provide a written explanation for each "yes" response and produce all related documentation. Your application will be considered INCOMPLETE if you do not provide the required explanations and documentation.

Your personal certification of accuracy and your original, dated signature is required in three different places on this application. Please review your responses carefully and make sure that you have signed and dated the form in <u>all of the required locations</u>. Because your original signature is required, applications are not accepted via facsimile or email.

Please do not delegate completion of the reinstatement application to any other person. Completion of the reinstatement application is solely the responsibility of the applicant.

Please keep a copy of your complete application for your records.

Mail your completed application to:

WEST VIRGINIA BOARD OF MEDICINE 101 Dee Drive, Suite 103 Charleston, WV 25311

MD REINSTATEMENT APPLICATION INSTRUCTIONS

<u>Instructions for reinstatement applicants seeking an ACTIVE status license:</u>

- 1. Complete the reinstatement application, selecting ACTIVE STATUS, and return it to the Board office. The ACTIVE STATUS application fee is \$600 (\$400 active renewal fee and \$200 reinstatement fee). Please do not include the \$600 fee with your application. The West Virginia Board of Medicine accepts online credit card payments for all fees. Upon receipt of your application, the Board will send payment instructions via email.
- 2. In association with the reinstatement application, you must submit documentation supporting successful completion of the required continuing medical education.
- 3. Complete, sign and date the Continuing Medical Education Certification and provide documentation supporting successful completion of the required CME.
- 4. If you have prescribed or dispensed Schedule II, III or IV controlled substances pursuant to a West Virginia medical license since July 1, 2019, and have been registered with the West Virginia Controlled Substances Monitoring Database, you must submit a copy of your certificate of registration.

Instructions for reinstatement applicants seeking an INACTIVE status license:

- 5. If you hold an INACTIVE STATUS license, you may not practice medicine in West Virginia. Any practice of medicine whatsoever, including the writing of prescriptions, is ACTIVE PRACTICE. Continuing medical education is required for both an active status and inactive status license.
- 6. Complete the reinstatement application, selecting INACTIVE STATUS, and return it to the Board office. The INACTIVE STATUS application fee is \$225 (\$150 inactive renewal fee and \$75 reinstatement fee). Please do not include the \$225 fee with your application. The West Virginia Board of Medicine accepts online credit card payments for all fees. Upon receipt of your application, the Board will send payment instructions via email.
- 7. Complete, sign and date the Continuing Medical Education Certification and provide documentation supporting successful completion of the required CME.
- 8. If you have prescribed or dispensed Schedule II, III or IV controlled substances pursuant to a West Virginia medical license since July 1, 2019, and have been registered with the West Virginia Controlled Substances Monitoring Database, you will be required to submit a copy of your certificate of registration.

Medical Doctor License Reinstatement Application (For the license period ending June 30, 2022)

Middl	e Name		Last Name	Suffix
Date of Birtl	n:	Social Security	y No.: XXX-XX	Sex:
		ting your license.	You may not practic	ee medicine and surgery
ve Status (\$600	0.00 fee)	Ina	ctive Status (\$2	25.00 fee)
ontact information	may be subject	to release by the B	oard pursuant to a p	ublic records request.
			information that the	e Board will use to contact
e):				
			Telepl	none:
State: Zi	p Code:	County:	Fax:	
		Mo	obile Telephone: _	
ome address is yo	ur principal plac	ee of residence and	is a physical addres	s. Please do not use a post
			Teleph	one:
State:	Zip Code:_	Cour	nty:	Fax:
ess - Your prima	ry work addres	s is publicly availa	able on the West V	irginia Board of Medicine
e):				
			Teleph	one:
State:	Zip Code:_	Cour	nty:	Fax:
ress (if applicabl	e)			
e):				
			Telepl	10ne:
State:	Zip Code:_	Cour	nty:	Fax:
	Date of Birth cate your desired s license status is ac ve Status (\$600 ontact information Formation - Pr tact you at any em e): State: Stat	cate your desired status for reinstate license status is active. Ve Status (\$600.00 fee) Intact information may be subject cormation - Preferred contact tact you at any email address your gee: State: Zip Code: State: Zip Code: State: Zip Code: State: Zip Code: Coss - Your primary work address gee: State: Zip Code: Coss - Your primary work address gee: State: State: Zip Code: Code:		

Medical Doctor License Reinstatement Application – Page 2

Name:		
Practice Information - For the period of July 1, 2019 through today, please list each and every state and Province where you have been licensed, whether such license is currently active or not.	l/or Ca	nadian
		_
Current Hospital Privileges - Please list all West Virginia hospitals where you currently have admitting p	orivileg	ges.
I do not currently have admitting privileges at any West Virginia hospital(s).		
Medical Corporation or Professional Limited Liability Company - Please list each medical or professional limited liability company for which you are currently a shareholder, owner, member or partner.	corpora	ution or
I am not a shareholder, owner, member or partner of a medical corporation or a professional limited liabs company.	ility	_
Workforce Planning Data - The Board is required by law to collect this data. If you are unsure of your replease provide your best estimate. The Board cannot process your application if you do not complete this section.	tiremer	nt date,
Will you be actively practicing medicine in West Virginia? Yes No		
Anticipated date of retirement (year):		
Percentage of time in direct services:		
Percentage of time in administration:		
Specialty - Enter the code for your specialty. A list of specialty codes is enclosed with this application.		
Primary Specialty: Secondary Specialty (if applicable):		
Child Support – The following certification is required by state law, and "making a false statement may subject holder to disciplinary action including, but not limited to, immediate revocation or suspension of the license." W. V. 15-303. If you answer "yes" to any of the below questions, and if further information is needed, you will be notified I certify, under penalty of false swearing, that:	⁷ a. Cod	le § 48-
 I have a court ordered child support obligation. I have a court ordered child support obligation and any arrearage amount equals or exceeds the 		
amount of child support payable for six months.		

I am the subject of a child support related subpoena or warrant.

3.

Medical Doctor License Reinstatement Application – Page 3 Name: Cartification of Cartinging Medical Education Cartification as Automatical Education Cartification (Cartification (Cartification

Name	
Certif	cation of Continuing Medical Education Compliance — Include your AMA and/or AAFP PRA
Categor	I CME certificates and drug diversion training and best practice prescribing of controlled substance training e with your application. If the CME is not included, you will not be eligible to reinstate.
A.	Mandatory Drug Diversion Training and Best Practice Prescribing of Controlled Substances Training
You mu	st select one.
OR	Between July 1, 2019 and today, I completed a minimum of three (3) hours of drug diversion training and best bractice prescribing of controlled substances training through a course which has been approved by the West Wirginia Board of Medicine. I attest that I have reviewed the list of Board approved courses on the Board's website, and that the course I took is on the list and was completed between July 1, 2020 and today.
	Cottact that during the naminal of July 1, 2010 through today. I did not present a administration on dispusse, any
	attest that during the period of July 1, 2019 through today, I did not prescribe, administer, or dispense any controlled substance pursuant to a West Virginia license. I therefore request that the Board waive this CME requirement.
В.	Other Continuing Medical Education for the Period of July 1, 2020 Through the Present
You mu	st select one.
	hereby attest that between July 1, 2019 and today, I have successfully completed a minimum of fifty (50) hours of continuing medical education satisfactory to the Board. All courses for which I claim credit have been designated as Category 1 CME by the AMA or the AAFP. Thirty hours of courses for which I claim credit are within my designated area(s) of specialty. I understand that I cannot claim more than 20 hours of medical eaching/preceptorship towards my 50-hour total. I understand that if I am ineligible for a waiver of the mandatory drug diversion training and best practice prescribing of controlled substances training CME, I can include that course in my 50-hour total.
OR	hereby attest that in addition to either completing the mandatory drug diversion training and best practice
	prescribing of controlled substances training, or requesting a waiver of that requirement:
	 Between July 1, 2019 and today, I sat for and passed a certification or recertification examination of an American Board of Medical Specialties (ABMS) member board and received certification or recertification and I am enclosing verification thereof; or
	been successfully involved in maintenance of certification (MOC) and I am enclosing verification thereof; or
	e. Between July 1, 2019 and today, I have successfully completed one full year of ACGME approved post-graduate training, and I am enclosing verification thereof.
dispense with the	of Controlled Substance Monitoring Program Registration – All physicians who prescribe or Schedule II, III and/or IV controlled substances pursuant to a West Virginia license are required to be registered West Virginia Controlled Substance Monitoring Program (CSMP). This is not the same as a DEA registration, and ed through the West Virginia Board of Pharmacy at https://www.csappwv.com .
Please	heck the box that is applicable to you. You must select one.
	am currently registered with the CSMP, and the date of registration as it appears on my CSMP registration certificate
	/ (mm/dd/yyyy) I am not currently registered with the CSMP, but I understand that if I intend to prescribe or dispense any Schedule d/or IV controlled substances pursuant to my West Virginia medical license, I must be registered to access the IP within 30 days of receipt of any medical license issued pursuant to this application.
continu	and CSMP Attestation – I hereby attest that I have provided a true and accurate certification of my ng education and my CSMP registration status, and that my CME attestation is supported by the CME certificates rovided with my application.
Origina	Signature: Date:

Medical Doctor License Reinstatement Application – Page 4

	sional Practice, Character and Fitness Questions — During the period of July 1, 2019 through, in any jurisdiction, for any reason:	μu	U
		Yes	1
-	been called before or appeared before any board or panel for discussions or questions concerning violations of the law or rules pertaining to the practice of medicine, or for unethical conduct?		
2	been charged with or convicted of or pled nolo contendere to any felony or misdemeanor? <u>If your answer is yes, submit with your application certified copies of all court records related to any such charges, pleas and/or convictions.</u>		
3	been charged with or convicted of a violation of the Controlled Substance Act or any other federal, state or local law pertaining to the manufacture, distribution, prescribing, or dispensing of controlled substances? <u>If your answer is yes, submit with your application certified copies of all court records related to any such charges, pleas and/or convictions.</u>		
1	had limitations, restrictions or conditions placed upon your license to practice by a medical board, or had your license to practice suspended, revoked or subjected to any kind of disciplinary action, including censure, reprimand or probation by a medical board, and/or are any disciplinary actions pending against you?		
5	voluntarily surrendered (not expired) to a medical board or limited your medical license with a medical board?		_
Ó	had any hospital privileges, and/or postgraduate training, limited, restricted, suspended, revoked, or subjected to any kind of disciplinary action, including censure, reprimand or probation? <u>If your answer is yes, you must have the facility submit directly to the Board prior to reinstatement of licensure all documentation related to your answer.</u>		
1	voluntarily resigned from any medical staff or voluntarily limited such staff privileges while under investigation by any health care institution or committee thereof or prior to any final decision by a hospital or health care facility's governing board?		
	been denied the right to take an examination for licensure in any state or been ejected from any medical examination?		
)	been denied a license to practice medicine?	<u> </u>	
0	had your DEA registration restricted or removed?		
1	been convicted of Medicare or Medicaid fraud, and/or received any sanctions, including restriction, suspension or removal from practice imposed by an agency of the federal or state government?		_
2	had any judgments or settlements arising from medical professional liability rendered or made against you, and if so, how many? For each judgment or settlement, provide the name(s) of the claimant(s), your insurer, whether you are reporting a judgment or a settlement and the amount and date of each judgment or settlement using the form provided.		
.3	been addicted to, or received treatment for the use or misuse of, prescription drugs and/or illegal chemical substances, or been dependent upon alcohol or received treatment for alcohol dependency? (You may answer "no" if you are a participant in a written voluntary agreement with the West Virginia Medical Professionals Health Program, Inc., the West Virginia Board of Medicine designated physician health program.) If you answer yes and have gone through a rehabilitation program during the time frame designated above, you MUST have that program furnish this Board a report of your treatment and progress by the renewal deadline.		
4	had any interruption in your practice of medicine which might reasonably be expected by an objective person to currently impair your ability to carry out the duties and responsibilities of the medical profession in a manner consistent with standards of conduct for the medical profession?		
5	had anything occur which might reasonably be expected by an objective person to currently impair your ability to carry out the duties and responsibilities of the medical profession in a manner consistent with the standards of conduct for the medical profession?		

Date:_____

Original Signature:

Medical Doctor License Reinstatement Application – Page 5

Application Certification
I understand that as the applicant, I am required to personally complete this application, and I am solely responsible for the accuracy and completeness of the information provided, including all information regarding my practice since July 1, 2019, and my certification of successful completion of all required continuing medical education.
I understand that prior to dispensing or administering any controlled substances, including free samples, in an office-based setting I must be registered with the Board as a controlled substance dispensing practitioner for each of my controlled substance dispensing locations.
I have carefully read and understood all the questions included on each page of this reinstatement application and have answered all the questions completely, without reservations of any kind. I declare that my answer and all statements made by me herein are true and correct.
I understand that any license issued based upon this reinstatement application is based on the truth of the statements contained herein. Should I furnish false or misleading information in this reinstatement application. I hereby agree and understand that any such act shall constitute good cause for disciplinary action and/or the subsequent revocation of licensure.
I understand that regardless of the date of my signatures, all statements in this reinstatement application related to the entire period of July 1, 2019 to the present. If, after I provide my signature and prior to reinstatement of licensure, any answer should change for any reason, I have a duty to notify the Board and amend my reinstatement application.
Original Signature: Date:

WEST VIRGINIA BOARD OF MEDICINE 2021 REINSTATEMENT APPLICATION

CODES FOR SELF-DESIGNATION OF PRACTICE SPECIALTY/ AREAS OF PRACTICE

	CODESTOR SEEL DESIGNATION OF THE	Referred by Domier 1, making of Table	1102
AR Abdominal Radiology	ES Endovascular Surgical Neuroradiology	NPM Neonatal-Perinatal Medicine	PSP Plastic Surgery within the Head & Neck
AS Abdominal Surgery	(Neurological Surgery)	NEP Nephrology	(Plastic Surgery)
ADM Addiction Medicine	ENR Endovascular Surgical Neuroradiology	NDP Neurodevelopmental Disabilities	GPM General Preventive Medicine
ADP Addiction Psychiatry AMF Adolescent Medicine	(Neurology) EP Epidemiology	(Pediatrics) NDN Neurodevelopmental Disabilities	PRD Procedural Dermatology PRO Proctology
(Family Medicine)	EPL Epilepsy	(Psychiatry & Neurology)	P Psychiatry
AMI Adolescent Medicine	FPS Facial Plastic Surgery	N Neurology	PYA Psychoanalysis
(Internal Medicine)	FM Family Medicine	NS Neurological Surgery	PYM Psychosomatic Medicine
ADL Adolescent Medicine (Pediatrics)	UPR Female Pelvic Medicine (Urology)	NMN Neuromuscular Medicine (Neurology)	PHP Public Health and General Preventive
ACA Adult Cardiothoracic Anesthesiology	FPR Female Pelvic Medicine &	NMP Neuromuscular Medicine (Physical	Medicine
(Anesthesiology)	Reconstructive Surgery (Obstetrics	Medicine & Rehabilitation)	PCC Pulmonary Critical Care Medicine
CHD Adult Congenital Heart Disease	& Gynecology)	NP Neuropathology	PUD Pulmonary Disease
OAR Adult Reconstructive Orthopedics	FOP Forensic Pathology	RNR Neuroradiology	RO Radiation Oncology
AHF Advanced Heart Failure & Transplant Cardiology (Internal Medicine)	PFP Forensic Psychiatry GE Gastroenterology	NUP Neuropsychiatry NO Neurotology (Otolaryngology)	RP Radiological Physics R Radiology
AM Aerospace Medicine	GP General Practice	NC Nuclear Cardiology	REN Reproductive Endocrinology and Infertility
A Allergy	GS General Surgery	NM Nuclear Medicine	RHU Rheumatology
AI Allergy & Immunology	FPG Geriatric Medicine (Family	NR Nuclear Radiology	SP Selective Pathology
PTH Anatomic/Clinical Pathology	Medicine)	NTR Nutrition	SME Sleep Medicine
ATP Anatomic Pathology	IMG Geriatric Medicine (Internal	OAN Obstetric Anesthesiology	SMA Sleep Medicine (Anesthesiology)
AN Anesthesiology	Medicine)	(Anesthesiology)	SMI Sleep Medicine (Internal Medicine)
BBK Blood Banking/Transfusion Medicine	PYG Geriatric Psychiatry	OBS Obstetrics	SMO Sleep Medicine (Otolaryngology)
BIN Brain Injury Medicine (Neurology)	GYN Gynecology	OBG Obstetrics & Gynecology	SMP Sleep Medicine (Pediatrics)
BIP Brain Injury Medicine (Physical	GO Gynecological Oncology	OM Occupational Medicine	SMN Sleep Medicine (Psychiatry &
Medicine & Rehabilitation)	HS Hand Surgery	OPR Ophthalmic Plastic and Reconstructive	Neurology)
CTR Cardiothoracic Radiology	HNS Head & Neck Surgery	Surgery	SCI Spinal Cord Injury Medicine
CD Cardiovascular Disease	HEM Hematology (Internal Medicine)	(Ophthalmology)	ESM Sports Medicine (Emergency Medicine)
PCH Chemical Pathology CAP Child Abuse Pediatrics	HMP Hematology (Pathology) HO Hematology/Oncology	OPH Ophthalmology OMF Oral & Maxillofacial Surgery	FSM Sports Medicine (Family Medicine) ISM Sports Medicine (Internal Medicine)
CHP Child and Adolescent Psychiatry	HEP Hepatology	ORS Orthopedic Surgery	OSM Sports Medicine (Orthopedic Surgery)
CHN Child Neurology	HPM Hospice & Palliative Medicine	OSS Orthopedic Surgery of the Spine	PSM Sports Medicine (Pediatrics)
CBG Clinical Biochemical Genetics	HPA Hospice & Palliative Medicine	OTR Orthopedic Trauma	PRS Sports Medicine (Physical Medicine &
ICE Clinical Cardiac Electrophysiology	(Anesthesiology)	OMM Osteopathic Manipulative Medicine	Rehabilitation)
CCG Clinical Cytogenetics	HPE Hospice & Palliative Medicine	OFA Foot and Ankle, Orthopedics	CCS Surgical Critical Care (Surgery)
CG Clinical Genetics	(Emergency Medicine)	OTO Otolaryngology	HSO Surgery of the Hand (Orthopedics)
CIP Clinical Informatics (Pathology)	HPF Hospice & Palliative Medicine	PME Pain Management	HSP Surgery of the Hand (Plastic Surgery)
CIM Clinical Informatics	(Family Medicine)	PMM Pain Medicine	HSS Surgery of the Hand (Surgery)
(Preventive Medicine)	HPI Hospice & Palliative Medicine	APM Pain Medicine (Anesthesiology)	SO Surgical Oncology
DDL Clinical and Laboratory Dermatological	(Internal Medicine)	PMN Pain Medicine (Neurology)	TS Thoracic Surgery
Immunology	HPO Hospice & Palliative Medicine	PMP Pain Medicine (Physical Medicine &	TRS Trauma Surgery THP Transplant Hepatology (Internal
ILI Clinical and Laboratory Immunology (Internal Medicine)	(Obstetrics & Gynecology) HPP Hospice & Palliative Medicine	Rehabilitation) PPN Pain Medicine (Psychiatry)	THP Transplant Hepatology (Internal (Medicine)
PLI Clinical and Laboratory Immunology	(Pediatrics)	PLM Palliative Medicine	TTS Transplant Surgery
(Pediatrics)	HPR Hospice & Palliative Medicine	PDA Pediatric Allergy	UME Undersea & Hyperbaric Medicine
ALI Clinical and Laboratory Immunology	(Physical Medicine & Rehabilitation)	PAN Pediatric Anesthesiology (Anesthesiology)	(Emergency Medicine)
(Allergy & Immunology)	HPN Hospice & Palliative Medicine	PDC Pediatric Cardiology	UM Undersea & Hyperbaric Medicine
CMG Clinical Molecular Genetics	(Psychiatry & Neurology)	PCS Pediatric Cardiothoracic Surgery	(Preventive Medicine)
CN Clinical Neurophysiology	HPD Hospice & Palliative Medicine	CCP Pediatric Critical Care Medicine	UCM Urgent Care Medicine
CLP Clinical Pathology	(Radiology)	PDD Pediatric Dermatology	U Urology
PA Clinical Pharmacology	HPS Hospice & Palliative Medicine	PE Pediatric Emergency Medicine (Emergency	VIR Vascular and Interventional Radiology
CRS Colon & Rectal Surgery	(Surgery)	Medicine) PEM Padiatria Emarganay Madiaina (Padiatrias)	VM Vascular Medicine
CHS Congenital Cardiac Surgery (Thoracic Surgery)	HOS Hospitalist IG Immunology	PEM Pediatric Emergency Medicine (Pediatrics) PDE Pediatric Endocrinology	VN Vascular Neurology VS Vascular Surgery
CS Cosmetic Surgery	PIP Immunopatholgy	PG Pediatric Gastroenterology	vascular surgery
CFS Craniofacial Surgery	ID Infectious Disease	PHO Pediatric Hematology/Oncology	In addition to the above, the following
CCA Critical Care Medicine	IM Internal Medicine	PDI Pediatric Infectious Disease	specialty designations are also used:
(Anesthesiology)	MPD Internal Medicine/Pediatrics	PN Pediatric Nephrology	1 2 0
CCE Critical Care Medicine	IC Interventional Cardiology	PO Pediatric Ophthalmology	OS Other (i.e., a specialty other than those
(Emergency Medicine)	LM Legal Medicine	OP Pediatric Orthopedics	appearing above)
CCM Critical Care Medicine	MFM Maternal & Fetal Medicine	PDO Pediatric Otolaryngology	US Unspecified
(Internal Medicine)	MBG Medical Biochemical Genetics	PP Pediatric Pathology	
OCC Critical Care Medicine (Obstetrics	MG Medical Genetics	PDP Pediatric Pulmonology	
& Gynecology)	MDM Medical Management	PDR Pediatric Radiology	
ASO Complex General Surgical Oncology	MM Medical Microbiology ON Medical Opcology	RPM Pediatric Rehabilitation Medicine	
(Surgery) PCP Cytopathology	ON Medical Oncology MDP Medical Physics	PPR Pediatric Rheumatology NSP Pediatric Surgery (Neurology)	
D Dermatology	ETX Medical Toxicology (Emergency	PDS Pediatric Surgery (Neurology) PDS Pediatric Surgery(Surgery)	
DMP Dermatopathology	Medicine)	PTP Pediatric Transplant Hepatology (Pediatrics)	
DS Dermatologic Surgery	PDT Medical Toxicology (Pediatrics)	UP Pediatric Urology	
DBP Developmental-Behavioral Pediatrics	PTX Medical Toxicology (Preventive	PD Pediatrics	
DIA Diabetes	Medicine)	PHM Pharmaceutical Medicine	
DR Diagnostic Radiology	MGG Molecular Genetic Pathology	PHL Phlebology	
EMS Emergency Medical Services	(Medical Genetics)	PM Physical Medicine & Rehabilitation	

PM Physical Medicine & Rehabilitation

PSH Plastic Surgery within the Head & Neck

PSO Plastic Surgery within the Head & Neck

PS Plastic Surgery

(Otolaryngology)

(Medical Genetics)

MGP Molecular Genetic Pathology

OMO Musculoskeletal Oncology

MSR Musculoskeletal Radiology

(Pathology)

EMS Emergency Medical Services

(Radiology)

END Endocrinology, Diabetes and Metabolism

ESN Endovascular Surgical Neuroradiology

EM Emergency Medicine